

Title:	Job Description SharePoint Software Developer	Page:	1 of 2
Section Reference:	6.2.2 Competence, Awareness And Training	Owner:	Human Resources
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Position:	SharePoint Software Developer
Department:	Network IT & Software Development

Job Description Summary:

The SharePoint Software Developer applies current graphics design and .NET technologies to develop, modify, maintain SharePoint server portals. Design, develop, and manage site content and capabilities and provide daily onsite maintenance of the existing MOSS portals. Participates in the testing process through test review and analysis, test witnessing and certification of software. Familiar with US Digital standard concepts, practices, and procedures. Relies on experience and judgment to plan and accomplish goals. Work with project stakeholders on a daily basis. A certain degree of creativity and latitude is required.

Primary Responsibilities:

The following is a summary of the essential functions for this job. Other Duties may be performed, both major and minor, which are not mentioned below. Specific activities may change from time to time.

As a SharePoint Developer you will be able to perform the following duties:

- Develops software solutions by studying requirements analysis and information needs; conferring with stakeholders and IT Management; studying systems flow, data usage, and work processes; performs software design using software development fundamentals and processes, debug, test, and deploy software solutions.
- Design, develop and maintain key components of the software suite using classic ASP, Microsoft .Net and SharePoint Server 2007 and new 2013.
- Implementation of SharePoint-based workflows as well as development of Business Intelligence dashboards.
- Documents and demonstrates solutions by developing documentation, flowcharts, layouts, diagrams, charts, code comments and clear code.
- Build proof of concept examples or graphical simulation software. Then maintain product test software and demos for training purposes.
- Protects operations by keeping information confidential.
- Actively participate in product design reviews by providing creative and practical ideas and solutions in a teamwork environment. A wide degree of creativity and latitude required.

Qualifications:

- Experience programming in .NET 3.5, C#, ASP.NET ,T-SQL, C/C++, XLM. Experience with SharePoint Designer, InfoPath, Web Parts, and workflow creation.
- Experience as a SharePoint Developer in the analysis, design, hands-on development and delivery of web-based applications.
- Experience using jQuery, Client Object Model, and Service Oriented Architecture.
- Experience with SharePoint's application services framework including implementation, configuration, and usages of Search, Managed Metadata, and User Profile Services.
- Microsoft MCPD 70-576, SharePoint 2010/2013 Designing and Developing Applications certification is a plus but not required.
- Ability to write Stored Procedures, write complex SQL queries, and ability to analyze the SQLdata is desired.
- Experience with SQL Server Reporting Services, SQL Server Analysis Services, and/or SQL Server Integration Services a plus.
- Bachelor's degree in Computer Science, Information Systems; or related discipline is desired.
- Attention to detail and commitment to high quality/error free deliverables.
- Must be motivated, independent and self-sufficient. Able to receive an assigned task and see it through to completion with minimal supervision.

- Must have a strong programming background authoring well written, well documented, modular and clean code.
- Must be well organized, a good communicator, able to effectively prioritize tasks, and manage your projects from concept to production.
- Must be able to write thorough and concise functional and design specifications as well as easily readable end user documentation.
- Must be well able to brainstorm with others, thrive in a collaborative team environment, multi task, and quickly adapt to change.
- Possess leadership skills and ability to be led in a manner that is healthy to our positive and productive work environment.
- Emphasizes personal and professional growth by studying state-of-the-art development tools, programming techniques, and computing equipment; participating in educational opportunities; reading professional publications; maintaining personal networks; participating in professional organizations.
- Must rely on project management experience and judgment to accomplish goals in a variety of tasks.
- Must have excellent written and oral communication skills, and able to read and write in English.
- Authorized to work in the US. Fluency in other foreign language(s) is a plus.
- Be able to perform basic physical tasks such as lifting 50lbs, reading, nimbleness of hands for typing and writing.

US Digital is looking for individuals who are highly skilled, diligent, practical, productive, reliable, inventive, self-motivated, patient, conscientious, continually learning, problem solvers, organized, cooperative, flexible and positive. Character and attitude are extremely important.

BENEFITS

Health, Dental, 401k with Matching, Profit Sharing, Vacation, and a Great Place to Work!

TO APPLY:

Application and process may be found at: www.usdigital.com/company/careers

EEO/AA employer M/F/D/V, E-Verify Participant